

Pirton Parish Council



**Minutes of Pirton Parish Council Extraordinary
Meeting held in Pirton village hall on 16 January
2025 at 7.45 pm**

Present:

Cllr J Rogers (Chair), Cllr D Burleigh, Cllr S Maple, Cllr N Rowe, Cllr N Topliff

In attendance:

Mr Edward Roberts (Parish Clerk)

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**24-190    To receive and accept apologies for absence.**

Apologies for absence had been received and accepted from Cllrs Goodman and Parkin.

**24-191    To receive declarations of interest from Councillors on items on the Agenda and to consider any requests for dispensation.**

A declaration of interest was received and recorded from Cllr Maple, a member of the PSSC.

**24-192    To consider the provision of a Performance Bond for the new pavilion contractor.**

Cllr Burleigh reported that she had been unable to speak to anyone in the legal department at North Herts Council in order to find out if the provision of a bond was common practice.

It was suggested that a Performance Bond be specified in the contract as it could always be removed should it not be wanted, once further information regarding its usefulness was forthcoming from North Herts Council. This course of action was **AGREED** by a majority of those attending.

**24-193    To approve the internal transfer of £16,133.31 from corporate donation income to the sports pavilion project pot.**

The transfer was **APPROVED** by all present.

**24-194    To approve the internal transfer of £2445.00 from room hire and street cleaning income to the sports pavilion project pot.**

The transfer was **APPROVED** by all present.

**24-195    To finalise the budget for 2025-26, taking into account the interest payments on the £400,000 loan and the level of the Council's reserves.**

It was agreed to include a contingency of £5000 in the draft budget. Proposed by Cllr Burleigh and seconded by Cllr Rogers, that the draft budget as attached at Appendix A be approved. **AGREED** by all present.

**24-196    To agree a precept figure for 2025-26.**

It was agreed that the precept figure for 2025-26 should be raised by £5000. Proposed by Cllr Rogers and seconded by Cllr Topliff, that the precept (including CTRS grant) be set at £68,000 for 2025-26. **AGREED** by all present.

**Meeting closed: 8.50pm**

PIRTON PARISH COUNCIL

MINUTES: 16 January 2025

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

## Appendix A – Finalised budget for 2025-26

**PIRTON PARISH COUNCIL****BUDGETS**

as at Jan 25

**EXPENDITURE**

Clerk's Salary & PAYE  
Salary & PAYE

**Sub-Total**

Office Expenses

Office Expenses  
Telephone  
Postage & Mileage  
Stationery

**Sub-Total**

Council Expenses

Audits  
Bank Charges  
Chairman's Expenses  
Community Day  
Council  
Election Expenses  
PWLb Loan  
Room Hire  
Insurance  
Newsletter  
Training  
Website / IT

**Sub-Total**

Sundry Payments

Grants  
Royal British Legion  
Others

**Sub-Total**

Village Maintenance

Dog Bins  
General Mntce.  
Grass - Village  
Parish Paths  
Street Cleaner  
Tree Warden

| Agreed<br>Budget<br>2024-2025 | Predicted<br>Outcome<br>2024-<br>2025 | Draft<br>Annual<br>Budget<br>2025-2026 |
|-------------------------------|---------------------------------------|----------------------------------------|
|                               | WEF<br>01.25                          |                                        |
| 11,000.00                     | 11,900.00                             | 12,500.00                              |
| <b>11,000.00</b>              | <b>11,900.00</b>                      | <b>12,500.00</b>                       |
| 360.00                        | 360.00                                | 360.00                                 |
| 240.00                        | 240.00                                | 240.00                                 |
| 350.00                        | 300.00                                | 350.00                                 |
| 320.00                        | 250.00                                | 320.00                                 |
| <b>1,270.00</b>               | <b>1,150.00</b>                       | <b>1,270.00</b>                        |
| 700.00                        | 650.00                                | 700.00                                 |
| 72.00                         | 72.00                                 | 72.00                                  |
| 0.00                          | 0.00                                  | 0.00                                   |
| 250.00                        | 0.00                                  | 250.00                                 |
| 100.00                        | 0.00                                  | 100.00                                 |
| 0.00                          | 0.00                                  | 0.00                                   |
| 27,000.00                     | 0.00                                  | 29,000.00                              |
| 700.00                        | 850.00                                | 700.00                                 |
| 2,850.00                      | 2,791.00                              | 2,850.00                               |
| 1,000.00                      | 1,000.00                              | 1,250.00                               |
| 350.00                        | 50.00                                 | 300.00                                 |
| 1,000.00                      | 900.00                                | 1,200.00                               |
| <b>34,022.00</b>              | <b>6,313.00</b>                       | <b>36,422.00</b>                       |
| 1,500.00                      | 1,500.00                              | 1,500.00                               |
| 40.00                         | 40.00                                 | 40.00                                  |
| 500.00                        | 150.00                                | 500.00                                 |
| <b>2,040.00</b>               | <b>1,690.00</b>                       | <b>2,040.00</b>                        |
| 1,800.00                      | 1,800.00                              | 2,000.00                               |
| 500.00                        | 250.00                                | 500.00                                 |
| 2,880.00                      | 2,400.00                              | 2,880.00                               |
| 500.00                        | 823.00                                | 500.00                                 |
| 3,600.00                      | 3,600.00                              | 3,750.00                               |
| 500.00                        | 250.00                                | 500.00                                 |

PIRTON PARISH COUNCIL

MINUTES: 16 January 2025

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

|                                |                   |                  |                   |                  |
|--------------------------------|-------------------|------------------|-------------------|------------------|
|                                | <b>Sub-Total</b>  | <b>9,780.00</b>  | <b>9,123.00</b>   | <b>10,130.00</b> |
| Recreation Ground              |                   |                  |                   |                  |
| Clubhouse                      | 0.00              | 0.00             | 0.00              |                  |
| Grasscutting                   | 2,868.00          | 2,890.00         | 3,750.00          |                  |
| Groundsman                     | 2,811.00          | 2,811.00         | 2,811.00          |                  |
| Maintenance                    | 500.00            | 0.00             | 500.00            |                  |
| Tennis Courts                  | 850.00            | 700.00           | 850.00            |                  |
|                                | <b>Sub-Total</b>  | <b>7,029.00</b>  | <b>6,401.00</b>   | <b>7,911.00</b>  |
| Play Areas                     |                   |                  |                   |                  |
| Playground                     | 1,000.00          | 500.00           | 1,000.00          |                  |
| NHDC Inspections               | 120.00            | 100.00           | 120.00            |                  |
|                                | <b>Sub-Total</b>  | <b>1,120.00</b>  | <b>600.00</b>     | <b>1,120.00</b>  |
| Allotments                     |                   |                  |                   |                  |
| Water Usage                    | 150.00            | 150.00           | 160.00            |                  |
| Rental                         | 100.00            | 100.00           | 100.00            |                  |
|                                | <b>Sub-Total</b>  | <b>250.00</b>    | <b>250.00</b>     | <b>260.00</b>    |
| Subscriptions                  |                   |                  |                   |                  |
| Chiltern Society               | 30.00             | 30.00            | 30.00             |                  |
| CDA                            | 36.00             | 36.00            | 36.00             |                  |
| CPRE                           | 36.00             | 36.00            | 36.00             |                  |
| HAPTC                          | 744.39            | 744.39           | 780.62            |                  |
| Info.Commissioner              | 35.00             | 35.00            | 35.00             |                  |
| SLCC                           | 140.00            | 148.00           | 150.00            |                  |
| Others                         | 0.00              | 0.00             | 0.00              |                  |
|                                | <b>Sub-Total</b>  | <b>1,021.39</b>  | <b>1,029.39</b>   | <b>1,067.62</b>  |
|                                |                   |                  |                   |                  |
| <b>EXPENDITURE</b>             |                   | <b>67,532.39</b> | <b>38,456.39</b>  | <b>72,720.62</b> |
| <b>Project Pots</b>            |                   |                  |                   |                  |
| Bury Trust                     | 1,000.00          | 1,000.00         | 1,000.00          |                  |
| Contingency                    | 0.00              | 0.00             | 5,000.00          |                  |
| Hedges, Trees & Planting       | 0.00              | 0.00             | 0.00              |                  |
| Professional Fees              | 500.00            | 500.00           | 1,000.00          |                  |
| Neighbourhood Plan             | 500.00            | 0.00             | 0.00              |                  |
| Parish Paths (P3)              | 500.00            | 500.00           | 250.00            |                  |
| Playground                     | 500.00            | 3,198.00         | 500.00            |                  |
| Pond                           | 1,150.00          | 420.00           | 1,000.00          |                  |
| Sports Pavilion                | 405,000.00        | 45,620.00        | 400,000.00        |                  |
| Tennis Courts                  | 500.00            | 0.00             | 0.00              |                  |
| Youth Council                  | 0.00              | 0.00             | 0.00              |                  |
|                                | <b>409,650.00</b> | <b>51,238.00</b> | <b>408,750.00</b> |                  |
| <b>TOTAL OVERALL OUTGOINGS</b> | <b>477,182.39</b> | <b>89,694.39</b> | <b>481,470.62</b> |                  |

**INCOME**

|                              |                   |                  |                   |
|------------------------------|-------------------|------------------|-------------------|
| Precept                      | 62,200.00         | 62,150.00        | 67,200.00         |
| Bank Interest                | 0.00              | 0.00             | 0.00              |
| Rentals                      | 3,690.00          | 3,681.00         | 3,756.00          |
| Grants                       | 800.00            | 850.00           | 800.00            |
| Donations                    | 0.00              | 0.00             | 0.00              |
| New Pavilion                 | 402,000.00        | 10,000.00        | 402,000.00        |
| Other Income inc VAT reclaim | 10,000.00         | 14,000.00        | 10,000.00         |
| <b>INCOME</b>                | <b>478,690.00</b> | <b>90,681.00</b> | <b>483,756.00</b> |

**OPERATING SURPLUS / (DEFICIT)**

|                   |                  |                   |
|-------------------|------------------|-------------------|
| <b>411,157.61</b> | <b>52,224.61</b> | <b>411,035.38</b> |
|-------------------|------------------|-------------------|

Plus Project Pots

|            |           |            |
|------------|-----------|------------|
| 409,650.00 | 51,238.00 | 408,750.00 |
|------------|-----------|------------|

**OVERALL SURPLUS / (DEFICIT)**

|                 |               |                 |
|-----------------|---------------|-----------------|
| <b>1,507.61</b> | <b>986.61</b> | <b>2,285.38</b> |
|-----------------|---------------|-----------------|